



Forward Plan of Key Decisions

The County Council must give at least 28 days' notice of all key decisions to be taken by councillors or officers. The Plan describes these proposals and the month in which the decisions are to be taken over a four-month period. Decisions are categorised according to [Cabinet Member](#) portfolios.

The most important decisions will be taken by the Cabinet sitting in public. The meetings are also available to watch online via our [webcasting website](#). The [schedule of monthly Cabinet meetings](#) is available on the website.

The Forward Plan is updated regularly and key decisions can be taken on any day in the month if they are not taken at Cabinet meetings. The [Plan](#) is available on the website. [Published decisions](#) are also available via the website.

A key decision is one which:

- Involves expenditure or savings of £500,000 or more (except treasury management); and/or
- Will have a significant effect on communities in two or more electoral divisions in terms of how services are provided.

The following information is provided for each entry in the Forward Plan:

Decision	A summary of the proposal.
Decision By	Who will take the decision - if the Cabinet, it will be taken at a Cabinet meeting in public.
Date added	The date the proposed decision was added to the Forward Plan.
Month	The decision will be taken on any working day in the month stated. If a Cabinet decision, it will be taken at the Cabinet meeting scheduled in that month.
Consultation/ Representations	How views and representations about the proposal will be considered or the proposal scrutinised, including dates of Scrutiny Committee meetings.
Background Documents	The documents containing more information about the proposal and how to obtain them (via links on the website version of the Forward Plan). Hard copies are available on request from the decision contact.
Author	The contact details of the decision report author
Contact	Who in Democratic Services you can contact about the entry

Finance, assets, performance and risk management

Each month the Cabinet Member for Finance and Property reviews the Council's budget position and may take adjustment decisions. A similar monthly review of Council property and assets is carried out and may lead to decisions about them. These are noted in the Forward Plan as 'rolling decisions'.

Each month the Cabinet will consider the Council's performance against its planned outcomes and in connection with a register of corporate risk. Areas of particular significance may be considered at the scheduled Cabinet meetings.

Significant proposals for the management of the Council's budget and spending plans will be dealt with at a scheduled Cabinet meeting and shown in the Plan as strategic budget options.

For questions contact Katherine De La Mora on 033 022 22535, email katherine.delamora@westsussex.gov.uk.

Published: 1 November 2022

Community Support, Fire and Rescue

Chief Fire Officer

Procurement and Award of Places: Framework Agreement for the supply of vehicle parts and consumables for the Council's fleet

The Council maintains a fleet of c500 vehicles which support operations across the different services that the Council delivers. The responsibility for fleet maintenance currently lies with the Fire and Rescue Directorate.

It is proposed that the Council establishes a Framework Agreement for the supply of vehicle parts that meet Original Equipment Manufacturer (OEM) specification or equivalent.

The Framework Agreement to contain the following lots:

- Lot 1: Supply of OEM vehicle parts for light and medium fleet (<7.5t)
- Lot 2: Supply of OEM vehicle parts for heavy fleet (>7.5t)
- Lot 3: Workshop consumables
- Lot 4: Supply of genuine (Original Equipment) parts (all fleet)

As part of the contract, parts orders would be placed with suppliers who are awarded a place on the Framework Agreement. The proposed term of the contract is 2 years + 2 years with an estimated total contract value of £1.3m (across all Lots).

The Chief Fire Officer will be asked to;

- 1) endorse the procurement of a Framework Agreement for a period of 2 years + 2 years commencing on 01 April 2023; and
- 2) delegate authority to the Deputy Chief Fire Officer to award places on the framework and any subsequent award relating to these contracting arrangements.

Decision by	Chief Fire Officer (Sabrina Cohen-Hatton)
Date added	18 October 2022
Month	January 2023
Consultation/ Representations	None currently identified. Representation can be made via the author in the month prior to that in which the decision is due to be taken.
Background documents (via website)	None
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Contact	Erica Keegan Tel: 033 022 25060